

**TRANSFER FORM FOR NON MARKET TRANSACTIONS**

Use a **black pen**. Print in **CAPITAL letters**

Note: Any alterations must be initialled by the seller/s and the buyer/s.

Correction fluid or tape must not be used on this form.

**Uncertificated CHES Holdings** This form must be forwarded to the CHES Sponsoring Broker or Non-Broker Participant of the seller or the buyer.

**Uncertificated Issuer Sponsored Holdings** This form must be forwarded to the Issuer s Registry

**1. Stamp Duty**  
(if applicable)

**3. State of Incorporation**

**2. Full name of Company/Trust or Corporation in which you hold securities**

**4. Description of Securities (Shares, options etc)**

Class (eg. Ordinary fully paid, partly paid etc)

If not fully paid, paid to

**5. Register**

**6. Quantity**

Words

Figures

**7. Full Name(s) of Transferor/s (Seller/s)**

Given Name/s

Surname/s

For Company Use

**8. Securityholder Reference Number (Must be quoted)**

SRN: \_\_\_\_\_

**9. Consideration**

AUD\$

**10. Date of Purchase**  
/ /20

**11.**

Full Name (s) Of Transferee/s (Buyer/s)

Given Name/s

Surname/s

**12. Security Reference Number (if applicable)**

SRN: \_\_\_\_\_

**13. Full postal address of Transferee/s (Buyer/s)**

Postcode

I/We the registered holder/s and undersigned seller/s for the above consideration do hereby transfer to the above name/s hereinafter called the Buyer/s the securities as specified above standing in my/our name/s in the books of the abovenamed Company/Trust or Corporation, subject to the several conditions on which I/we held the same at the time of signing hereof and I/we the Buyer/s do hereby agree to accept the said securities subject to the same conditions. I/we have not received any notice of revocation of the Power of Attorney by death of the grantor or otherwise, under which this transfer is signed (if applicable)

**14.**  
Transferor/s (seller/s) sign here

**Individual or Securityholder 1**

**Securityholder 2**

**Securityholder 3**

**Director**

**Director/Company Secretary**  
(delete one)

**Director and Sole Secretary/  
Sole Director (no Secretary)**  
(delete one)

**15.**  
Date Signed

/ /20

**16.**  
Transferee/s (Buyer/s) sign here

**Individual or Securityholder 1**

**Securityholder 2**

**Securityholder 3**

**Director**

**Director/Company Secretary**  
(delete one)

**Director and Sole Secretary/  
Sole Director (no Secretary)**  
(delete one)

**17.**  
Date Signed

/ /20

For Company Use

## HOW TO COMPLETE THE TRANSFER FORM FOR NON-MARKET TRANSACTIONS WHEN TRANSFERRING SECURITIES IN A LISTED or UNLISTED COMPANY/TRUST OR CORPORATION

### 1. STAMP DUTY

Transfers of securities that are listed and quoted on an Australian Stock Exchange are exempt from stamp duty. However, stamp duty is payable on all other securities by the buyer of the securities and is based on the amount of consideration (refer 9). The stamp duty is calculated at the rate applicable to the state in which the Company/Trust or Corporation in which the securities are held is incorporated. If the Company/Trust or Corporation is incorporated outside Australia, the state or territory in which the principal register is located determines the state or territory in which the duty is payable. Transfers must be submitted to the respective state or territory stamp duty office for assessment and payment of any applicable duty.

### 2. FULL NAME OF COMPANY OR CORPORATION

The full name of the Company/Trust or Corporation in which securities are held.

### 3. STATE OF INCORPORATION

State in which the Company/ Trust or Corporation (refer 1) is incorporated in. This can be found on the securities certificate, statement or other notices received from the Company/ Trust or Corporation.

### 4. DESCRIPTION OF SECURITIES

eg. Fully Paid Ordinary Shares, 9% Unsecured Convertible Notes etc

### 5. REGISTER

The state on which the seller's securities are registered. This can be found on the securities certificate or statement.

### 6. QUANTITY

Number of securities being transferred (in both words and figures).

### 7. FULL NAME/S OF TRANSFEROR/S OR SELLER/S

Full names must be included.

### 8. SECURITYHOLDER REFERENCE NUMBER (SRN)

This number must be quoted when transferring securities not represented by certificates. That is securities registered on the issuer sponsored (uncertificated) subregister.

### 9. CONSIDERATION

The full amount paid in Australian Dollars for the settlement of the transfer of securities. Purchases should reflect the market price of shares as at the date of purchase. Market values are quoted in the daily newspapers or on the Internet.

### 10. DATE OF PURCHASE

Insert date of purchase or completion of the transfer.

### 11. FULL NAME OF TRANSFEREE/S OR BUYER/S

Insert the full names of buyer/s (a maximum of three joint holders). Securities may not be registered in the names of a firm or business name, an estate or deceased person, a minor, a fund or trust.

### 12. SECURITYHOLDER REFERENCE NUMBER (SRN)

If the buyer is an existing holder in the Company/Trust or Corporation and is registered on the issuer sponsored (uncertificated) subregister, please quote the existing SRN.

### 13. FULL POSTAL ADDRESS OF TRANSFEREE/S OR BUYER/S

Insert full address including the postcode. Only one address may be recorded irrespective of the number of buyers.

### 14. SELLER SIGNATURE/S

- (i) Individuals The securityholder must sign
- (ii) Joint holdings Where the holding is in more than one name, all of the securityholders must sign
- (iii) Power of Attorney To sign as power of attorney, you must have already lodged it with the registry. Alternatively, attach a copy a certified photocopy of the power of attorney to this form.
- (iv) Deceased Estate When the holding is in the name of an estate, all executors/administrators are required to sign. (Probate requirements must also be complied with)
- (v) Companies Director, Company Secretary, Sole Director and Sole Company Secretary or Sole Director (no Company Secretary) can sign.

### 15. DATE SIGNED

Insert date signed by the seller/s

### 16. BUYER SIGNATURE/S

- (i) Individuals The securityholder must sign
- (ii) Joint holdings Where the holding is to be registered in more than one name, all of the proposed securityholders must sign
- (iii) Power of Attorney To sign as power of attorney, you must have already lodged it with the registry. Alternatively, attach a copy a certified photocopy of the power of attorney to this form.
- (iv) Deceased Estate When the holding is in the name of an estate, all executors/administrators are required to sign. (Probate requirements must also be complied with)
- (v) Companies Director, Company Secretary, Sole Director and Sole Company Secretary or Sole Director (no Company Secretary) can sign.

### 17. DATE SIGNED

Insert date signed by the buyer/s

**Note 1.** Copies of documents forwarded must be certified as a correct copy by a person who in the State or Territory of certification has the power to witness a Statutory Declaration.

**Note 2** Transfers or other documents that do not fully meet the Company s/Trust s or Corporation s requirements will be returned unregistered.